

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: September 28, 2005

Division: County Administrator

Bulk Item: Yes X No

Department: County Administrator

Staff Contact Person: Connie Cyr

AGENDA ITEM WORDING: Ratification of the Notice to Proceed and Task Order(s) with DRC, Inc. to perform debris management services within Monroe County as a result of Hurricane Rita.

ITEM BACKGROUND: Monroe County was included in Disaster Summary for FEMA-1602-DR, Florida, under Public Assistance, for assistance for debris removal and emergency protective measures. Monroe County has an agreement with DRC, Inc., dated April 1, 2002, as amended, to provide disaster response and recovery services after a disaster. DRC, Inc. has been issued a Notice to Proceed and Task Orders to proceed with the loading, hauling and transport of debris within the unincorporated areas of Monroe County and other County operated properties/facilities, as directed. The aforementioned Notice to Proceed and Task Order(s) were signed by the County Administrator pursuant to Monroe County's Local State of Emergency declaration for Hurricane Katrina.

PREVIOUS RELEVANT BOCC ACTION: On February 13, 2002, the Board approved Agreement for Disaster Response and Recovery Services with DRC, Inc. that became effective April 1, 2002. On September 17, 2003, Board approved Amendment to Agreement with DRC, clarifying County's labor and equipment options and authority to issue task orders in response to a disaster or emergency declaration.

CONTRACT/AGREEMENT CHANGES: N/A

STAFF RECOMMENDATIONS: Approval

TOTAL COST: unknown

BUDGETED: Yes No X
General Revenue

COST TO COUNTY: 12.5%, State: 12.5%, FEMA: 75%

SOURCE OF FUNDS: Reserves

REVENUE PRODUCING: Yes No x **AMOUNT PER MONTH** **Year**

APPROVED BY: County Atty OMB/Purchasing Risk Management

DIVISION DIRECTOR APPROVAL: Thomas J. Willi
(TYPE NAME HERE)

DOCUMENTATION: Included Not Required

DISPOSITION:

AGENDA ITEM #

**BOARD OF COUNTY COMMISSIONERS**

Mayor Dixie M. Spehar, District 1
Mayor Pro Tem Charles "Sonny" McCoy, District 3
George Neugent, District 2
David P. Rice, District 4
Murray E. Nelson, District 5

Monroe County
Board of County Commissioners
Office of the County Administrator
The Historic Gato Cigar Factory
1100 Simonton Street, Room 2-205
Key West, Florida 33040
(305) 292-4441 - Phone
(305) 292-4544 - Fax

September 22, 2005

Robert J. Isakson
Managing Director
DRC, Inc.
740 Museum Drive
Mobile, AL 36608

Ref: Contract for Disaster Response and Recovery Services between DRC, Inc., and Monroe County, Florida

Dear Mr. Isakson:

This serves as your Notice to Proceed and Task Order(s) with debris management services within Monroe County as a result of Hurricane Rita, and as directed by Monroe County in accordance with the terms of the contract executed with DRC, Inc., dated April 1, 2002, as amended. As you know, this has been deemed an emergency situation and will be processed in terms of emergency procedures.

DRC, Inc. shall perform the following tasks to assist the County in responding to the aftermath of Hurricane Rita:

- The Contractor is tasked to proceed with the loading, hauling, and transport of debris from public rights-of-way, streets and roads within the unincorporated areas of Monroe County, Key Colony Beach and other County operated properties/facilities, as directed, to the identified Temporary Debris Staging/Reduction (TDSR) Sites.
- The Contractor is tasked to proceed with reduction and site management at the following identified TDSR Sites: 1). Bergin Property located at mile marker 25, and 2) the Quay Property located at mile marker 102.
- The County reserves the right to task the Contractor with final disposal services by issuance of an amended Notice-to-Proceed/Task Order during project progression.
- The County will compensate the Contractor in accordance with Article 3 of the above referenced contract.

September 22, 2005
R. Isakson
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Please acknowledge concurrence with the above by DRC, Inc. by having the appropriate person sign this Notice to Proceed and Task Order.

Approved for Monroe County:

Signature: Debbie Fredrick

Title: Deputy B. Administrator

Date: 9/23/05

Approved for DRC, Inc:

Signature: Robert J. Smith

Title: MANAGING DIRECTOR

Date: 23/SEPT/05

APPROVED AS TO LEGAL FORM:

MONROE COUNTY ATTORNEY
APPROVED AS TO FORM:

Suzanne A. Hutton
SUZANNE A. HUTTON

ASSISTANT COUNTY ATTORNEY

Date: 9/23/05